

LOCATION

The Durham Central Park Pavilion is located at 501 Foster Street, Durham NC 27701. Booths (10'x10') will be assigned under the Pavilion that is used for the Durham Farmers Market and on the grass in Durham Central Park. Booths on the grass will require a tent and weights.

SHOP SMALL SATURDAY

Saturday, November 26, 2022 – 8:00 am to 2:00 pm

Set up begins at 6:00 am and vendors must be ready to sell by 8:00 am. Certain booths under the Pavilion permit parking next to the booth. Vendors setting up outside the Pavilion may drive up near their booth space to unload but must remove their vehicles to a nearby location.

You must arrive by 7:15 am to preserve your spot and there will be no vehicle entrance after 7:15 am.

Vendors must remain set up for the duration of the event and may not begin to break down until 2:00 pm.

THE DURHAM CRAFT MARKET HOLIDAY FAIR

Sunday, December 11, 2022 – 10:00 am to 4:00 pm

Set up begins at 8:00 am and vendors must be ready to sell by 10:00 am. Certain booths under the Pavilion permit parking next to the booth. Vendors setting up outside the Pavilion may drive up near their booth space to unload but must remove their vehicles to a nearby location

You must arrive by 9:15 am to preserve your spot and there will be no vehicle entrance after 9:15 am.

Vendors must remain set up for the duration of the event and may not begin to break down until 4:00 pm.

APPLICATION PROCESS

The Durham Craft Market Selections Committee is committed to reviewing each application with the utmost integrity and respect. Decisions will be made on the basis of quality, workmanship, creativity, uniqueness, and market availability for the specific craft type. The Selections Committee may limit the number of Vendors within the same category. Decisions of the Selections Committee are final.

- Applicants must complete the Guest Vendor Application and submit it by midnight on Wednesday, August 17, 2022. Incomplete applications will not be reviewed.
- Applicants may apply for one or both shows using the Guest Vendor Application. However, each show is juried separately and admission to both shows is not guaranteed.
- Applicants must pay a \$15 non-refundable application fee through PayPal. Applications will not be processed until payment has been received.
- Applicants must have a valid North Carolina Sales and Use Tax ID number and must provide it as part of the application.
- Applicants must include up to four (4) high resolution photographs representative of the items to be sold and one (1) photograph of their booth set up. Applications without photos will not be considered. If the applicant provides a website or Etsy page, this information may also be considered by the Selections Committee.
- The Selections Committee will inform applicants of its decision by Monday, September 12, 2022. The Selections Committee may maintain a wait list and will communicate with those applicants if additional spots become available.
- An invitation to participate is not transferrable under any circumstances.

PRODUCTS FOR SALE

- The Applicant's items must be artistic in nature and show personal creativity. All products for sale must be handcrafted by the artist who applied. The Applicant must be the original producer of all items offered for sale and must be present in the booth during each event.
- Work for sale must be consistent with the images presented in the application. Durham Craft Market Selections Committee reserves the right to make the subjective judgments about the creative and handcrafted nature of the items offered for sale and whether they are consistent with the products described in the Application.
- Note: Consumable food items may not be sold at the Durham Craft Market.

MARKET RULES

- Booth spaces are approximately 10' x 10' and will be marked. Tables, tents, and chairs are not provided, and electricity is not available.
- When setting up on the grassy area, vendors will be allowed to pull up near their space to unload, provided they arrive before the cutoff time. You must unload all of your belongings and remove your car to a nearby location before you begin setting up.
- You may NOT, under any circumstances, drive or park on the grass. Please be mindful when you pull over to be sure that your wheels remain on the pavement and NOT on the grass.
- No alcoholic beverages, controlled substances, or weapons of any kind are permitted.
- Boom boxes, personal audio players, radios, etc. are not permitted.
- Displays are encouraged to reflect the high quality and artistic nature of the entire market.
- Vendors shall follow generally recognized ethical business practices and behave with professionalism at all times.
- Vendors are responsible for collecting and processing their own sales tax.
- Vendors are responsible for providing their own insurance coverage.
- If the Vendor uses a tent, it MUST be weighted with at least 20 lbs per tent leg (weights, sandbags, etc.). The Vendor will be personally liable for any accidents involving the tent. Additional weights, up to 30lbs per tent leg, may be required on exceptionally windy days.
- The Durham Craft Market will follow all current state and local mandates regarding COVID-19. Specific precautions may be established and will be announced prior to the event.
- Payment of the booth fee will be due within 10 days of notice of acceptance. Payment is non-refundable once made.

RELEASE OF LIABILITY/INDEMNIFICATION

These events will be held rain or shine, and we will not schedule a make-up date. We reserve the right to cancel a market in the event of dangerous weather conditions and for unforeseen issues, which may include, but are not limited to, fire, global pandemic, major accident, or damage to the venue. The Vendor agrees that the Durham Craft Market will not be held responsible for any loss, damage, or injury arising from such cancellation. All participation fees are non-refundable.

The Vendor understands and agrees that it is their sole responsibility to take all due care and diligence to prevent injury and property damage themselves, other vendors, visitors to the market. The Vendor hereby warrants and agrees that it will be solely liable for any damage caused by the Vendor or Vendor's agents or representatives to the premises in which the market is held.

The Durham Craft Market is not responsible for any lost or stolen merchandise or personal belongings.

The Vendor agrees that the Durham Craft Market, its officers, agents, or representatives will not be liable for any direct, indirect, or consequential damage, loss, or harm suffered by the Vendor, the Vendor's agents or representatives which may result from the Vendor's participation or anticipated participation in these markets.

The Vendor agrees to indemnify the Durham Craft Market, its officers, agents, and representatives against any costs, expenses, loss, damage, or harm suffered by the Durham Craft Market resulting from any claims, actions, demands, or suits that may be made against us as a result of the Vendor's conduct.